

## Plantation Office Relocation FAQs

### **How far away is the new office location from the current Plantation location?**

The new location is approximately 10 miles away from the Plantation office. Since most teammates will be working from home 1-5 days a week, the impact for those who will have a longer commute, should be minimized by fewer days commuting to the office.

### **Will we return to the Plantation office before the move to the new location?**

Yes, teammates will return to Plantation in September – prior to the move to the new location in November. However, during that period we will be “decommissioning” the building so there may be times in which people will need to sit in different places.

### **Does the new location have amenities?**

Yes, the new office comes with access to amenities such as a campus cafeteria and a covered parking garage located directly next to the building.

### **Who was previously located at the new building?**

The 90,000 square foot office space was previously occupied by Kaplan North America.

### **Why are we announcing this move now?**

With the company-wide announcement of our Future Workplace and the need to prepare for the move to the new office, our team’s return to the Plantation office will look slightly different than other office locations.

### **Will our individual teammates need to move their equipment?**

No. Individual teammates will not need to move their equipment. We have engaged an external expert to help us seamlessly transition into our new office. Files, documents and other tangible business items will also be moved, stored or disposed of depending on the retention policies.

Our teammates will be asked to take home their personal belongings, just like at all other administrative offices. More information on timing and the pick up process will be shared soon.

### **When will the move occur?**

We expect the move to the new office will happen between Nov. 11 and 14. We plan to officially open the new office for all teammates on Nov. 15 and we will mark this special occasion accordingly.

### **Will I have an assigned desk or office at the new building?**

This will depend on your future workstyle, which will be communicated to you by your manager. Those who work from the office full time or on a regular schedule are more likely to have an assigned seat. Those who are remote or hybrid without a set schedule will likely reserve space through a hoteling system.

### **Will there be security in the area and around the new building in Fort Lauderdale?**

Yes, there are gates into the property that require a card to enter during off hours. We will also have visible security patrols on the site, 24 hours a day. Security escorts will be available for employees to and from their cars.