

	Ethics & Compliance Department	
	Policy No.: 1	Created: 01/2018
		Reviewed: 09/2024
	Revised:	

HIPAA: GENERAL STANDARDS

SCOPE:

All Envision Healthcare teammates. For purposes of this policy, all references to “teammate” or “teammates” include temporary, part-time and full-time employees, independent contractors, clinicians, officers and directors.

PURPOSE:

Envision Healthcare Operating, Inc. and its subsidiaries and affiliates (“Envision” or “the Company”) has adopted this General Standards policy as a foundation for the Company’s Privacy Program.

POLICY AND PROCEDURE:

1. The Company will disclose its practices related to the use and disclosure of PHI in its Notice of Privacy Practices.

**Note: Facility-based providers will use and abide by the Facility’s Notice of Privacy Practices and HIPAA Privacy policies.

2. The Company will only use and disclose information in the most appropriate fashion, defined by the limitations of job function and “need to know” basis, as referenced in Policy 4 – Minimum Necessary/Need to Know.
3. The Company will verify the identity of all individuals prior to the release of PHI.

POLICY REVIEW

The Ethics & Compliance Department will review and update this Policy, when necessary, in the normal course of its review of the Company’s Ethics & Compliance Program.